

## September

- Early September: Complete Quarter 1 Enrollment Verification in FACTS
  - ACE will prompt schools to complete enrollment verification once the shared report in FACTS opens. This key step informs ACE whether awarded students are attending your school each semester to receive funds for the award.
- Late September: Schools receive Q1 payment

## November

- QREM Data Survey Due
- ACE Partner School Agreement becomes available for the following school year
  - Instructions for completing the agreement will be emailed to the primary contact for your school.

## December

- Early Dec: Complete Q2 enrollment
- Late Dec: Schools receive Q2 payment
- Partner School Agreement due

## February

- First Monday: ACE student scholarship application opens
  - The application link will be provided to schools and are accessible within our website. Returning ACE awarded scholars will receive biweekly email reminders to complete the application until they have submitted the application in full.
- Early Feb: Complete Q3 enrollment in FACTS
- Late Feb: Schools receive Q3 payment

## April

- April 15th: Student scholarship application closes at midnight
- Late April: Complete Q4 enrollment in FACTS

## May

- QREM Data Survey Opens
- Schools receive Q4 payment

## June

- School Award Review Process
  - ACE will share a report in FACTS with schools that allows them to see the slated awards for the upcoming school year. Schools have two weeks to report any errors in awarding to ACE, using the shared report.

## Late June – Mid- July

- Award notifications Sent to Families
  - ACE will send notifications to families letting them know if their student was awarded or not. The notifications come via email.

